



### Foundation Stage After-School Club 2017/2018

Victory Heights Primary School is pleased to offer an After-School Club for our Foundation Stage children. We are committed to offering the highest possible standard of care to all our children. Our FS After-School Club is a structured programme staffed by our own classroom assistants and nannies, under the supervision of our teachers. A typical day would look like this:

- 1.00 to 1.30pm: Rest time – All children have a rest which may be a nap on the carpet area (all children who need a nap should bring their own blanket). Those children who do not require a nap will have a quiet time instead (soothing music, calm stories, visualization, etc.).
- 1.30 to 2.30pm: Play time – Children will go to the FS playground to play (weather permitting) or when it's too hot to go outside they will take part in free-flow play activities in the FS pod area.
- 2.30 to 2.45pm: Snack time – Children will have a break for a drink and a quick healthy snack (e.g. fruit, yoghurt, crackers etc.). All children who stay until 3.30pm must bring this extra snack with them in the morning.
- 2.45 to 3.30pm: Activity – Children will have a structured activity which may range from arts and crafts to music, gymnastics, dance and yoga.

The FS After-School Club is a payable service that runs 5 days a week from 1pm, and parents may choose between a 2.30pm or 3.30pm finish time. Please note that After-School Club is only available on a full-time basis (i.e. 5 days a week) – places are **not** available on a part-time basis. Spaces are limited to 25 places in FS1 & 25 places in FS2. Places will be allocated on a first come first serve basis.

Please see the fees and dates below:

	<b>Term 1 14 weeks</b>	<b>Term 2 11 weeks</b>	<b>Term 3 13 weeks (9 weeks exc. Ramadan)</b>
1pm-2.30pm	3,500AED	2,750AED	2,250AED
1pm-3.30pm	4,725AED	3,720AED	3,050AED
Start date	06/09/2017	07/01/2017	08/04/2018
End date	14/12/2017	22/03/2017	04/07/2018
Payment date	06/09/2017	07/01/2018	08/04/2018
<b>Please note that term 3 is calculated for 9 weeks only. 4 weeks of Ramadan are excluded from the above rate. This service is not available during Ramadan.</b>			



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Parents may register their child by completing the registration form below and returning it to reception along with the payment. Please be aware that payment must be made termly and ***in advance*** of the start date. Your child's place in After-School Club will only be confirmed once full payment is received. Please note that by signing this form you are accepting our fee payment terms and conditions (set out below).

<b>Child's Name:</b>	<b>Class:</b>
<b>Sibling's name:</b>	<b>Class:</b>
<b>Mother's Name &amp; Contact number:</b>	<b>Signature:</b> <b>Date:</b>
<b>Father's Name &amp; Contact number:</b>	<b>Signature:</b> <b>Date:</b>

**After-School Club fee payment terms and conditions:**

1. All After-School Club fees must be paid for ***in full*** and by the relevant due date (as shown in the table above). Or in the case of a later registration, ***in advance*** of your child's actual start date of the After-School Club. Please note that your child will not be permitted to start attending After-School Club until full payment has been received.
2. Fees are neither refundable nor transferable – no refunds, reductions or set-offs will be made in the event of a child's absence or withdrawal from school, except as specifically allowed under KHDA regulations.
3. After-School Club will not be available during Ramadan.
4. Fee payment Details; Fee payments will only be accepted via bank transfer, cheque or cash. All cheques should be made payable to 'Victory Heights Primary School'. Cheque and bank transfer payments will be required a minimum of 5 working days prior to the relevant due date (as shown above), to enable the funds to clear in our bank account.
5. Victory Heights Primary School reserves the right to change the fee schedule and these terms and conditions from time to time with notice. Please note that the latest fee schedule at that time will take precedence.